



Provider Access Policy

Lead Governor: Chair

Senior Leadership Team Link: Miss Lissoni

Previous Review: N/A

Next Review Due: December 2021

Ratified by Governors: 6th December 2018

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school, for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 8-13 are entitled:

- to find out about technical education qualifications, apprenticeships and opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

1. Procedure

A provider wishing to request access should contact the Senior Leader overseeing Careers education.

Telephone: 01420 472132

Email: enquiries@oakmoor.hants.sch.uk

2. Opportunity for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. The school calendar varies from year to year so providers need to contact the member of staff named above to identify the most suitable opportunity. The events are usually arranged well in advance so it is essential that providers make contact early in the academic year in order to be involved in our planning. Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term`	Summer Term
Year 8	Assembly and mentor group opportunities Experience day opportunity Preferences/Careers	Assembly and mentor group opportunities Preferences Evening Experience day opportunity Careers advisor	Assembly and mentor group opportunities Experience day opportunity Law career opportunity
Year 9	Assembly and mentor group opportunities Experience day opportunity Financial career opportunity	Assembly and mentor group opportunities Experience day opportunity Political career opportunity	Assembly and mentor group opportunities Experience day opportunity
Year 10	Assembly and mentor group opportunities Experience day opportunity Election day – political career opportunity	Assembly and mentor group opportunities Parents’ Evening Experience day opportunity	Assembly and mentor group opportunities Experience day opportunity CV writing Careers advisor
Year 11	Assembly and mentor group opportunities Post 16 assembly College assemblies Parents’ Evening (1) Interview Day Experience day opportunity Careers advisor	Assembly and mentor group opportunities Parents’ Evening (2) Experience day opportunity	Assembly and mentor group opportunities

Safeguarding

Providers will be expected to meet the school’s safeguarding requirements which can be found in the Safeguarding Policy statement accessible on the website.

3. Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for visits and discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or another member of staff.

Providers are welcome to leave a copy of their prospectus, brochure or other relevant material and literature at the reception. These will be made available to students in the Futures room.

RATIFICATION DATE AND CHAIR'S SIGNATURE

Ratified/Signature:

Print Name:

Date: