

21 April 2020

Dear Parents and Carers

Firstly, and most importantly, I hope that you and your family enjoyed a restful Easter break and that you are safe and healthy.

Thank you to all of those who took part in our survey to review the first two weeks of home learning and provide us with some feedback so that we can continue to work together in providing the very best for our students, your children.

It was wonderful to read so many positive comments along with some good constructive suggestions for change that will allow us to further improve our provision.

As a result of the student, parent/carer and staff surveys, I can confirm the following changes.

1. A reduction in the amount of work set - Expectations will differ slightly between Key Stage 3 and Key Stage 4 due to the importance of level 2 qualifications and making sure that our students maintain their learning in preparation for a return to school in the future. English, Mathematics and Science will maintain the amount of work set prior to the Easter break. Foundation subjects will reduce as follows;  
KS3 – a reduction from 60mins to 30mins of work per subject per lesson.  
KS3 – Futures lessons will be removed from the curriculum until further notice.  
KS4 – a reduction from 60mins to 45mins of work per subject per lesson.
2. A reduction in the number of phone calls from staff chasing missing work - This process has been adapted to try to reduce the stress placed on families. As a result, teachers will continue to chase missing work through SMHW and email with the student in the first instance. If it is still not completed they will email you as the parent/carer. If it is still not completed, the teacher will pass the students name onto the Mentor so that they can address the issue over the phone and reduce the number of phone calls.
3. Increased interaction with staff - This is not easy through delivery of lessons, but we are working hard to plan and deliver engaging lessons whilst maintaining the safeguarding of our staff team. Staff will be looking to continue to contact students and parents with positive emails and phone calls whenever possible and the Mentor will also be in regular contact.
4. SMHW - To offer further information specifically regarding SMHW and incomplete work. The SMHW website will automatically update work as having been submitted if your child submits it directly through the SMHW website. This is not the case when the work is emailed. Where possible, please can I request that you encourage your child to use this system as a first priority for submitting their work. For those who are unable to do this, please continue to submit work through the email, but know that this does not update the SMHW system until staff manually enter a grade.  
In addition, we have also asked staff to consider how we set end dates on SMHW to reduce the examples of more than 5 pieces of work being set on one day. Please be aware that not all lessons will set a piece of work that will take one lesson. I have asked staff to consider carefully student workload. We would ask that you direct them to work for 30/45minutes on the task on their timetabled day and then move on to their next lesson.

They should come back to this piece of work in their next lesson according to their timetable.

For parents who requested an increase to the amount of work set, we would guide you to the list of websites that I have previously shared. In addition to this list, BBC bitesize started streaming lessons on Monday for KS3 and KS4 and will provide excellent opportunities for consolidation and revision. Furthermore, if your child is looking to complete more and you require additional work above the revision guides (KS4 only) and suggested websites, please can you contact our school enquiries account on [enquiries@oakmoor.hants.sch.uk](mailto:enquiries@oakmoor.hants.sch.uk)

We hope that these changes will continue to allow all of our students the opportunity to engage with their continued education at home. We thank you again for your continued hard work and support.

These changes have been communicated to our staff team and will take effect from Thursday 23<sup>rd</sup> April.

Stay safe and healthy.

Yours sincerely

A handwritten signature in blue ink that reads "A. Beere". The signature is written in a cursive style with a large initial 'A'.

Mr A. Beere  
Assistant Headteacher