



## **Provider Access Policy**

**Lead Governor: Chair**

**Senior Leadership Team Link: S Moral**

**Previous Review: N/A**

**Next Review Due: December 2021**

**Ratified by Governors: 6<sup>th</sup> December 2018**

### **Introduction**

This policy statement sets out the schools arrangements for managing the access of providers to students at the school, for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

All students in years 7-13 are entitled:

- to find out about technical education qualifications, apprenticeships and opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **1. Procedure**

A provider wishing to request access should contact the member of the Senior Leader Team overseeing Careers education.

Telephone: 01420 472132

Email: [enquiries@Oakmoor.hants.sch.uk](mailto:enquiries@Oakmoor.hants.sch.uk)

#### **2. Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. The school calendar varies from year to year so providers need to contact the member of staff named above to

identify the most suitable opportunity. The events are usually arranged well in advance so it is essential that providers make contact early in the academic year in order to be involved in our planning. Please speak to our Careers Leader to identify the most suitable opportunity for you.

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader so that they can be displayed in the Careers Section of the school Learning Resource Centre.

	Autumn Term	Spring Term`	Summer Term
Year 7	Futures Curriculum Assembly and mentor group opportunities Experience day opportunity	Futures Curriculum Assembly and mentor group opportunities Experience day opportunity	Futures Curriculum Assembly and mentor group opportunities Experience day opportunity
Year 8	Futures Curriculum Assembly and mentor group opportunities Experience day opportunity Preferences/Careers	Futures Curriculum Assembly and mentor group opportunities Preferences Evening Experience day opportunity Careers advisor	Futures Curriculum Assembly and mentor group opportunities Experience day opportunity Law career opportunity
Year 9	Assembly and mentor group opportunities Experience day opportunity Financial career opportunity	Assembly and mentor group opportunities Experience day opportunity Political career opportunity	Assembly and mentor group opportunities Experience day opportunity Financial career opportunity
Year 10	Assembly and mentor group opportunities Experience day opportunity Election day – political career opportunity	Assembly and mentor group opportunities Parents’ Evening Experience day opportunity	Assembly and mentor group opportunities Experience day opportunity CV writing Careers advisor
Year 11	Assembly and mentor group opportunities Post 16 assembly College assemblies Parents’ Evening (1) Interviews Experience day opportunity Careers advisor	Assembly and mentor group opportunities Parents’ Evening (2) Experience day opportunity Careers advisor	Assembly and mentor group opportunities

## Safeguarding

Providers will be expected to meet the schools safeguarding requirements which can be made available through speaking to the Careers Leader or Designated Safeguarding Lead.

### **3. Premises and facilities**

The school will make the main hall, classrooms, Learning Resource Centre or private meeting rooms available for visits and discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or another member of staff.

Providers are welcome to leave a copy of their prospectus, brochure or other relevant material and literature at the reception. These will be made available to students in the Learning Resource Centre.