

24 May 2022

Dear Parents and Carers

As you know, the first exams of the main season take place next week and this morning we spoke to year 11 in assembly, to wish them luck and remind them of the expectations for exams. I have included some of the key points and reminders here.

Timeline for the next few weeks:

- 17th June Up until the end of the day you must attend all of your usual lessons EXCEPT when you are in an exam.
- 20th June From this date you will only be required to attend school when you have timetabled examinations, timetabled revision sessions or BTEC classes.
- 29th June Exam contingency day
- 6th July Leavers' assembly
- 25th Aug Collect exam results from 10am
- 7th Sept Exam results available from school office

Attendance for all relevant examinations, revision sessions and necessary BTEC classes is compulsory; a register will be taken at the start of each session and parents will be informed of any absence.

Please be aware that the school has an INSET day on 22nd June. However, **the final exam revision session for science will take place on 22nd June from 1-3pm. Students will be expected to be in school for this session.**

This morning we also reminded students of the equipment they need for exams and the essential requirements in terms of behaviour in the exam hall, as outlined in Mrs Knights' earlier communication.

We also outlined how lesson time will be used to support their continuing preparation for the exams. They will continue to work with their teachers in each subject until the exam takes place for that subject. If there is a different exam later that day 50% of the lesson will be used for revision for that exam. Once all exams have taken place for a subject, that lesson time will be used for personal revision. Students should come to school every day prepared with their revision material.

Finally, the library will be open every day until 4pm to enable students to revise in school.

Yours sincerely

A handwritten signature in black ink that reads "Mrs Conley-Harper". The signature is written in a cursive style with a large initial 'M'.

Mrs Conley-Harper
Deputy Headteacher